

Township Assessor's Annual Instructional Meeting Agenda

**Annex – 3rd Floor Conference Room
March 10, 2015 9:00am**

1. Call to Order
2. Roll call of Assessor's- Email & Contact List Update
3. Adoption or Amendments to the Agenda
4. Review and Approve Minutes from Last Year's Township Assessor's Meeting
5. Introduction of Officials and Attendees
6. Audience Comments
7. General Instructions for Assessors - 2015 Assessment Year Update
 - a. Aerial Oblique Photography
 - b. Manufactured Homes / When to change to real estate
 - c. Sales Ratio Study
 - d. Changes in Supervisor of Assessments Column
 - e. Ongoing Issues, Questions, Comments, and Concerns from Assessors.
 - f. Reassessment of Parcels with use code 0011 and 0021
 - g. Review parcels that are exempt but used by non-exempt parties
8. Adjourn